

FROM: Head, Market Reporting EXTN: 5129
DATE: 12 May 2005 REF: Y3558
SUBJECT: **INTERIM ANNUAL ACCOUNTING RETURN WORKSHOP**
SUBJECT AREA(S):
ATTACHMENTS: Forms and instructions

ACTION POINTS: **Managing agents to note**
DEADLINE(S): **6 and 13 June 2005**

Further to market bulletin Y3494, Core Market Returns 2005/2006, I am writing to confirm that the dates for the workshop on the interim returns are to be held on the mornings (9:30 to 11:30) of the 6th and 13th of June in the Old Library.

Each workshop will provide a review of the 2005 interim return, highlighting and explaining the differences with the 2004 return, and illustrating, with a worked example, the main areas to watch.

Accommodation at each of the workshops is limited and therefore there will be places for two people from each managing agent or audit firm for the workshop. Places on the workshops will be allocated on a "first come, first served" basis. Agents delaying responding to this bulletin may therefore find that their delegates do not have a choice as to which session they attend.

If delegates need a pass to enter the 1986 building please tick the appropriate box on the booking form.

If you do not wish to attend the workshops but do want to receive hardcopies of the presentations and worked example, then please complete the final section of the attached booking sheet.

If you have any enquiries about the content of this letter please contact Janice Sinclair (020 7327 6440).

This bulletin has been sent to all managing agents and recognised auditors.

John Parry

FAX

To Janice Sinclair (Market Reporting)

Fax No: 020 7327 6178

From: _____

Managing Agent/Auditor: _____

Telephone: _____

Fax: _____

E-mail: _____

SYNDICATE RETURN WORKSHOPS

Delegate name	Preferred date (please tick one per delegate)		Please tick if Lloyd's pass required
	6 June	13 June	
1.			
2.			

If you do not wish to attend any of these workshops but would like to receive copies of the presentations and worked examples please tick this box	
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Please return completed form to Janice Sinclair by **Friday 27 May 2005**