Market Bulletin

LLOYD'S

FROM:	Head, Market Reporting	EXTN:	5129
DATE:	24 March 2005	REF:	Y3529
SUBJECT:	**CORE MARKET RETURNS – SBF & PIM UPLOAD TEMPLATES**		
SUBJECT AREA(S):	Documentation for the format layout of the upload templates files to Lloyd's for the SBF and PIM		
ATTACHMENTS:	Please download from the MSU web-site		

ACTION POINTS:	**Ensure technical teams are aware of the requirements regarding the upload of return data to the new web-based collection system (for the SBF & PIM)**
DEADLINE(S):	**None – Optional usage**

The market bulletin entitled 'Core Market Returns 2005/2006', issued on 22 December 2004, reference Y3469, advised the proposed changes to the reporting requirements in respect of a number of the returns collected from franchisees. The bulletin also advised that a new web-based reporting system will be developed during Spring 2005 that will ultimately supercede the current collection systems.

The first returns to be collected through this new system will be the SBF (June submission) followed by the PIM (30 June submission) and the QMR (Q3 submission). It is expected that the SR, SRD and FSA for the 2005 year-end submissions will also be collected via the new platform.

As part of the new system, the process of uploading agent data into the system has been revamped in order to standardise and to improve flexibility and ease of use. A document containing instructions, templates and examples of the new upload files for the SBF & PIM returns, required to be able to import data automatically into the new web-based system, is available for download from the MSU web-site. The upload is optional and on-line manual input will be available.

A test version of the web-based system will be available, through the LIN, to agents from 18 April 2005. The system will allow agents to upload test files and use the on-line screens for test and training purposes.

Details of the training workshops, usage documentation and access to the new system will follow shortly.

In the meantime should you have any questions or require further clarification or information please do not hesitate to contact:

For form content issues:

Email address: Lloyds-MRD-returnqueries@lloyds.com

For technical, usage or delivery issues:

MSU Market Returns Helpdesk: Tel 020 7327 5021
Email Lloyds-MSU-market-returns@lloyds.com

This bulletin has been sent to all managing agents.

John Parry